

The Royal College of Anaesthetists
The Association of Anaesthetists of Great Britain and Ireland
British Journal of Anaesthesia
Anaesthesia



BJA



Anaesthesia
Journal of the Association of Anaesthetists
of Great Britain and Ireland

Chair of the National Institute of Academic Anaesthesia (NIAA) Board
Job Description

Post Title: Chair of the National Institute of Academic Anaesthesia (NIAA) Board
Responsible to: Professionally responsible to the Council of the Royal College of Anaesthetists (RCoA)

Main function

Role: The Chair will oversee the strategic direction of the NIAA and provide leadership for all aspects of the NIAA work.

Specific duties and responsibilities

This will involve (but not be limited to):

- Planning and chairing meetings of the NIAA Board (meets 3 times per year).
- Reporting on the outcomes of the NIAA Board to the Council of the RCoA.
- Ensuring there is a co-ordinated approach to research funding, which will be administered through the NIAA Research Council, whilst maintaining the identities of the funding partners.
- Working with funding partners to strategically support research in national priority areas.
- Working with major funders such as MRC, NIHR and the Wellcome Trust to explore funding opportunities.
- Providing leadership to the delivery of the Research Priority Exercise.
- Working with the Director of the Health Services Research Centre (HSRC) and attending meetings of the HSRC's Executive Management Board.
- Working with military anaesthesia to define areas of mutual priority and collaboration.
- Representing the NIAA at national and international research forums.
- Working with the NIAA Academic Trainee Co-ordinator to support academic and non-academic trainees through a regular programme of CPD.
- Overseeing the NIAA Communications Strategy.
- Monitoring and evaluating the NIAA's strategic and operational plan.

The role of Chair is a three-year fixed term contract which will be reviewed annually by the RCoA Council.

Governance

The RCoA provides estate, managerial and administrative support for the work of the NIAA Board and its meetings, and is responsible for the governance and finances of the NIAA.

Line management

The successful candidate will work with the founding and funding partners to fulfil the strategic objectives of the NIAA. The Chair of the NIAA Board will report to the Council of the Royal College of Anaesthetists.

Key relationships

The successful candidate will work closely with Professor Robert Sneyd, Chair of the NIAA Research Council, Professor Mike Grocott, Director of the HSRC, Professor Dave Lambert, NIAA Grant Officer, Dr Ramani Moonesinghe, NIAA Academic Trainee Co-ordinator, Ms Sharon Drake, RCoA Director of Education and Research and Miss Clare Bunnell, NIAA Administrator.

The Royal College of Anaesthetists
The Association of Anaesthetists of Great Britain and Ireland
British Journal of Anaesthesia
Anaesthesia



BJA



Anaesthesia

Journal of the Association of Anaesthetists
of Great Britain and Ireland

Administrative support

The NIAA administrative team are based at the Royal College of Anaesthetists. The Chair of the NIAA Board will be expected to keep in regular contact with the administrative team, including attending meetings with the team at the RCoA.

Remuneration

There will be no direct remuneration for this role however all reasonable expenses will be covered by the RCoA.

Timeline

November 2013	Face to face interview.
December 2013	Appointment of Chair. Handover with outgoing Chair. New Chair to meet the team and plan for the next Board and future work.
January 2014	New Chair of NIAA Board chairs NIAA Board on 22 January 2014.